

Staff – Training and Screenings

	Owner*	Manager*	Driver	EMT Driver	Employee Attendant*	Dispatch*	Office Staff/Other*
Valid state issue ID	✓	✓	✓	✓	✓	✓	✓
Exclusion Checks 3 Databases OIG, SAM, OFAC	✓	✓	✓	✓	✓	✓	✓
Valid Driver License**			✓	✓	✓		
MVR (annually)			✓	✓			
Drug Screen (every 3 years)			✓	✓	✓		
Criminal Background Check (every 3 years)			✓	✓ ***	✓		
Defensive Training(every 3 years)			✓	✓ ***			
Passenger Assistance and Securement (every 3 years)			✓	✓ ***	✓		
First Aid & CPR (kept current)			✓	✓ ***	✓		
Blood Borne Pathogen			✓	✓ ***	✓		
Code of Business Conduct (annual)	✓	✓	✓	✓	✓	✓	✓
General Compliance Training (annual)	✓	✓	✓	✓	✓	✓	✓
HIPAA (annual)	✓	✓	✓	✓	✓	✓	✓
FWA Training (annual)	✓	✓	✓	✓	✓	✓	✓
Cultural Competency (annual)	✓	✓	✓	✓	✓	✓	✓
Abuse, Neglect and Reporting Trainings (annual)	✓	✓	✓	✓	✓	✓	✓
Critical Incident/ Emergency Care Training (annual)	✓	✓	✓	✓ ***	✓	✓	✓
CMS Medicare General Compliance Training (annual)	✓	✓	✓	✓	✓	✓	✓
CMS Medicare FWA Training (annual)	✓	✓	✓	✓	✓	✓	✓
CMS NEMT Toolbox (annual)	✓	✓					

*If staff member **ever** drives, they must be disclosed as a driver and meet all driver training and screening obligations regardless of job title.

**If not an Oregon license, must submit at least ten (10) years of driving history from the state of license.

***EMT Drivers may substitute their OR EMT license as a Criminal Background Check.